



Operation Fix It Program Guidelines

Operation Fix It (OFI) assists income eligible homeowners within the City of Scottsdale. The OFI program helps qualified applicants that have received code enforcement or HOA citations and/or have issues related to health and safety on their property.

The program is only available to income eligible (please see income eligibility guidelines in the application packet) homeowner-occupied applicants. In addition to meeting the income guidelines, applicants must have owned and lived in their home (located in the City of Scottsdale municipal boundaries) as their primary residence for the preceding year immediately prior to applying and being qualified for participation in the program. Persons, who use their home as a rental property, in whole or in part, are ineligible to participate in the program.

Operation Fix It applicants must either own only their home or one other property of equal or less value than the primary residence. To be eligible for this program the primary residence must be located within the City of Scottsdale. Assistance will only be considered for the home in which the owner resides in Scottsdale. Households with \$50,000 or more in liquid assets are not eligible for assistance. Liquid assets include, but are not limited to, checking and saving accounts, CD's, money market accounts, etc...(a comprehensive list of potential income and assets are included in the application).

The Operation Fix It program possesses the right to refuse assistance if the applicant does not meet eligibility requirements or the nature of the request is deemed not to be in the best interest of the program or the City of Scottsdale. Additionally, the program reserves the right to limit assisting a client only 1 time per calendar year.

Applicants also acknowledge that Operation Fix It is not an entitlement program. Therefore, some projects may not be completed, or may be cancelled or rescheduled due to insufficient budget, workforce, weather conditions etc... The maximum level of assistance that any household can receive in a year is \$4,000. Applicants also accept service or assistance "as-is" and will be personally responsible for making any changes or improvements.

If an applicant's household is determined ineligible, a new application may be re-submitted 6 months after the original determination of eligibility. Applications for OFI participants will be completed on a biennial basis, and for those age 80 and older it will be completed every 5 years.

The maximum duration of an approved OFI application is two years, after which the applicant will be required to reapply to seek continued services. For applicants who are age 80 and older, the maximum duration is 5 years.