

Administrative Review
Minimum Submittal Requirements and Checklist
 (Low Pressure only) Bulk CO₂ Storage



Important notice: Incomplete plans will not be accepted for substantive review.

The Building and the Planning/Engineer Construction Document Plan Sets with the Additional Supporting Information shall be Separated into Separate Submittal Packets and Stapled prior to Logging in at the One Stop Shop.

Submittal Requirements:

Provided Not provided

 1 copy Completed Permit Application – entitled: "Application for Permitting"

Building Construction Document Plan Set and Additional Supporting Information

Provided Not provided

 4 Copies **Complete set of plans**

Site Plan:

 Building address and suite number
 Current zoning
 Property owner's name and address

Architectural:

 Floor plan showing location of CO₂

Mechanical/Plumbing:

 Ventilation plan and equipment schedules

Electrical:

 Power plan

Accepted as Administratively Complete.

Deficient, items marked "**NOT PROVIDED**" are required for plan acceptance.

_____ Date

_____ Staff Member

Contact staff for questions regarding the Administrative Log-In Review Screening.

Customer Signature: _____

Print Customer Name: _____

Phone: _____ Date: _____

This Administrative Review is valid for 180 days from the date of acceptance. For additional information, visit our website at <http://www.scottsdaleaz.gov> and search: forms.

Planning & Development Services Department

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