

**Line Extension Participation Program Application:
Initial Determination of Funding Availability for Public Sewer Line
Extension**

Property Address: _____

City Civil Plans Reviewer: _____ **Civil Plans Check #** _____

Applicant/Owner/Contact Name: _____

Phone: _____ **Email:** _____

Address: _____

Documents Required:

1. Signed Line Extension Participation Program Application form
2. Half-size set (12"x18" or 11"x17") of the approved sewer improvement plans;
3. An extension diagram, or plan, (8.5"x11") showing adjacent properties and their frontage lengths which are affected by the sewer line extension;
4. Contractor's construction cost estimate (must provide three (3) formal itemized bids);
5. Engineering costs (provide copies of paid invoices from the engineering firm);
6. Invoices or receipts for actual and/or anticipated project costs related to the sewer line extension only.

Applicant Signature

Date

Purpose Statement :

The expansion of the City of Scottsdale's sewer collection system facilitates the protection and improvement of groundwater quality and allows us to capture a valuable water resource for reuse in a desert environment. The expansion of the sewer collection system supports our mission to be good stewards of all water resources.

General Information:

Per City Code Section 49-227, single family residential property owners that are required to extend public sewer lines to their property may be eligible for City participation.

Provisions related to payback agreements and City participation are set forth in the City Code. The City's total reimbursement current practice is to accept a participation assignment of up to a maximum of \$250,000, if City funds are available. Prior to a formal agreement for City participation, a requestor must meet the criteria of Scottsdale Revised Code 49-227. City Code Section 49-227 provides that if funding is available, it will be on a "first come first served" basis. Therefore, the City cannot confirm that funds will be available until an application is received and processed in accordance with the rules and regulations and all criteria have been met.

Important Notes on this Initial Determination Process:

- This form, including the items listed above, must be submitted to the Water Resources Department after the plans are approved and signed by the City Development Services, or designee, and no later than 60 calendar days after the issuance of sewer construction permits.
- Two applicant signatures/dates are required on this form, initial submissions signature/date and a signature/date acknowledging acceptance of the Water Resources Department estimated eligible and available participation amount. Water Resources Department has 60 calendar days to sign and return this form once submitted by the applicant. The applicant has 180 calendar days to return the form with the second signature/date, accepting the estimated participation amount. If the signed form is not returned by the applicant within 180 calendar days, the offer of funds will be considered withdrawn and the funds will pass to the next eligible Developer application in chronological order.
- Before participation (reimbursement) is executed, an administrative charge for the Participation Program shall be paid by the Developer or Owner and is calculated at 5% of the total project cost.
- All related costs for the sewer line extension shall be submitted to the Water Resources Department and must be determined to be applicable and reasonable based on current circumstances, per City Code Section 49-215(c).
- The Developer or Owner of the line extension cannot act as the Contractor, per City Code Section 49-215(a)(2).

City Determination:

- All necessary documents and information have been submitted
Notes: _____
- Funding is available
- City Participation estimated: _____
- Participation case number is assigned: _____
- Funding is not currently available
- This request will be placed on a waiting list

Water Resources Signature Phone Date

Print Name

Applicant Acceptance:

I accept the estimated participation amount offered above and agree to follow the subsequent formal payback and participation processes per City code and as directed by the Water Resources Department.

Applicant's Acceptance Signature Date